

Southwest Virginia EMS Council, Inc.
Board of Directors Meeting
 SWVEMS Council Office, Bristol, VA
 June 29, 2017 6:30 PM

Members Present:		Staff:	Others:
Mike Armstrong		Gregory Woods	Wanda Carter
J.C. Bolling			
Jason Busick			
Earl Carter			
Tim Estes, Sr.			
Carla Gunter			
Everett Lineberry			
Delilah McFadden			
Ron Passmore			
Maxie Skeen			

Topic/Subject	Discussion	Recommendations, Actions/Follow-up; Responsible Person
Call to Order:	The meeting of the Southwest Virginia EMS Council Board of Directors was called to order at 6:38 p.m. by President Delilah McFadden. A quorum was present. Introductions were held for the benefit of those calling in.	
Approval of June 29, 2017 - Meeting Agenda	A motion was made by Michael Armstrong to approve the agenda. The motion was seconded by Tim Estes. The motion carried.	
Approval of March 30, 2017- Meeting Minutes:	A motion was made by Tim Estes and Maxie Skeen to approve the December 2016 and March 2017 meeting minutes as presented. The motion carried.	
Approval of Financial Statements:	A motion was made by Ron Passmore and seconded by Earl Carter to approve the financial statement as presented. The motion carried.	
Board Reports and Actions:		

<p>President and Executive Officers:</p>	<p>Delilah McFadden indicated that she had no report and opened the floor to additional officers. No reports were given.</p>	
<p>Executive Director – Gregory Woods:</p>	<p>Executive Director Greg Woods presented the current activity report related to current work and contract deliverables. Woods presented the OEMS CE Memorandum of Agreement for approval. A motion was made by J.C. Bolling and seconded by Maxie Skeen to accept the MOA. The motion carried. Woods provided an update on the state contract which has not been finalized and fourth quarter deliverables.</p>	
<p>Regional Medical Director</p>	<p>No report was given. Woods noted that it is time to renew OMD contracts. A motion was made by Skeen and seconded by Carter to renew the current OMD contracts. The motion carried.</p>	
<p>EMS Advisory Board Rep—Ron Passmore</p>	<p>Ron Passmore reported on Advisory Board activities. Training and Cert Committee meets next Thursday and will vote on EMT-I. As of July 1st DNR's are universal through reciprocity. Also, REPLICIA now has 10 states. The last state needed under Virginia law, Georgia, is waiting to sign.</p>	
<p>Program Representatives Report Medical Reserve Corp</p>	<p>No report was given.</p> <p>A motion to appoint Maxie Skeen to this position by Tim Estes. The motion was seconded by J.C. Bolling. The motion carried</p>	
<p>Unfinished Business</p>	<p>Estes asked about Council efforts to evaluate the possibility of offering paramedic courses. Woods noted that he has spoken to a representative from the Southwest Virginia</p>	

	Higher Education who expressed some interest in further discussions. Ron Passmore suggested reaching out the Southwest Virginia Paramedic Program to discuss the possibility of offering a certificate-only paramedic program.	
New Business:		
A. Regional Protocols	Regional protocols were reviewed. There were no recommended changes. A motion was made by Estes and seconded by Skeen to acknowledge that the protocols have been reviewed. The motion carried.	
B. Medication Kit Exchange/Ambulance Restocking Plan	Medication Kit Exchange/Ambulance Restocking Policies revisions were discussed. Michael Armstrong made a motion to accept the revised policies as presented. The motion was seconded by Tim Estes. The motion carried.	
C. Hospital Diversion Plan	The regional Ambulance Diversion policy was reviewed with discussion of suggested changes. Armstrong made a motion to approve seconded by Estes. The motion carried.	
D. Policies/Procedures	A motion was made by J.C. Bolling to approve the Purchasing, Fiscal, and Educational Assistance policy with tabling of remaining policies. Estes seconded the motion. The motion carried.	
Public Comment:	Ron Passmore discussed that the FDA has put out a position paper regarding EPI expiration dates and labeling changes resulting from EPI shortages. Passmore will send information to Woods for distribution.	

	<p>Wanda Carter stated that she works as a tax professional, so review of PTO to ensure IRS compliance is a good idea. She also stated that she does not feel that hospitals should not go on divert barring a major catastrophe.</p> <p>Woods talked about Nasal Narcan special grant initiative.</p>	
<p>Next Meeting Dates and Adjournment:</p>	<p>The next meeting will be held on September 21, 2017, at the Council office beginning at 6:30 p.m.</p> <p>There being no further business, the meeting was adjourned at 8:38 p.m.</p>	

Respectfully submitted by:

Gregory Woods

07/14/2017

Gregory Woods

Date

Approved: September 28, 2017