

Southwest Virginia EMS Council, Inc.
Board of Directors Meeting
 SWVEMS Council Office, Bristol, VA
 March 31, 2016 6:30 PM

Members Present: _____ **Staff:** _____ **Others:** _____

Mike Armstrong	Dreama Chandler		Gregory Woods		
JC Bolling	Ron Kendrick		Bryan Kimberlin		
William Garrison	Freda Ayers				
Jay Gouge					
Carla Gunter					
Delilah McFadden					
Ron Passmore					
Maxie Skeen					
Jimmy Snodgrass					
Steve Wallace					

Topic/Subject	Discussion	Recommendations, Actions/Follow-up; Responsible Person
Call to Order:	The meeting of the Southwest Virginia EMS Council Board of Directors was called to order at 6:30 p.m. by President Delilah McFadden. A quorum was present. Introductions were held for the benefit of those calling in and for new member,	
Approval of March 31, 2016 - Meeting Agenda	A motion was made by JC Bolling and seconded by Jay Gouge to approve the meeting agenda as presented. The motion carried.	
Approval of December 17, 2016- Meeting Minutes:	A motion was made to table the approval of the meeting minutes until the next meeting. The motion carried.	
Approval of Financial Statements:	Financial statements were presented for review by the Board. Executive Director Woods explained that the state payment for	

	<p>the second quarter has not yet been received. A motion was made by Ron Passmore and seconded by Maxie Skeen to approval the financial statement as presented. The motion carried.</p>	
<p>Board Reports and Actions:</p> <p>President and Executive Officers:</p> <p>Executive Director – Gregory Woods:</p> <p>Regional Medical Director</p> <p>EMS Advisory Board Rep—Ron Passmore</p>	<p>Delilah McFadden stated that there has been no activity since the last meeting.</p> <p>The Public Information and Education Committee has forwarded a motion to the Board to approve \$1,000 toward the council's Slim-to-Win Challenge and 5K. Discussion was held. The motion carried.</p> <p>Executive Director Greg Woods presented the current activity report related to current work and contract deliverables. Woods noted that the EMS awards program is under way. Woods also noted that the Designation has been delayed, and OEMS will extend our current contract though at least one quarter.</p> <p>Dr. Phillips noted that he has a staff meeting and cannot attend in person but is available by phone if the Board has any specific questions.</p> <p>Ron Passmore noted that he is sitting on the Intermediate workgroup and noted that they are examining options since the assessment tests will not be permanently supported by NREMT. He noted that the state Medical Direction committee is reviewing 24-hr shifts due to the high incidence of ambulance</p>	

<p>Program Representatives Report</p> <p>Medical Reserve Corp</p>	<p>accidents nationally. He discussed a Trauma-Triage Workshop, and Ron Kendrick noted that he has received concerns from going from one agency to another.</p> <p>Ron Kendrick reported that there is a new EM agency in Lee County, Jasper Fire & Rescue. Dismal River Rescue will make application in Buchanan County soon. He also noted that he feels the Slim-to-Win program is a great idea to promote provider health and wellness.</p> <p>Mike Mock has retired and was not at the meeting. A pediatric surge training announcement was sent out by the MRC recently.</p>	
<p>Unfinished Business</p>	<p>There was no unfinished business.</p>	
<p>New Business:</p> <p>Plan/Policy Approval</p>	<p>The annual audit and annual report were reviewed by the Board. A motion was made by Ron Passmore and seconded by Jay Gouge to accept the reports as presented with the understanding that policy changes be made according to recommendations by the auditor in the Internal Control Report.</p> <p>The Strategic Plan was reviewed along with the current SWOT analysis. Recommendation was made to add "increased capacity to provide significant quantities of EMS CE training" and "Building relationships with other entities" as strengths. Recommendation was made to add "satellite locations in remote areas of the region" to the list of opportunities. On the first page, 2013 should be changed to "2016 (revised)". A motion was made by Steve Wallace and seconded by Maxie Skeen</p>	

<p>Personnel</p>	<p>to approve the plan with these changes. The motion carried.</p> <p>The MCI plan was reviewed. Minor changes were recommended by staff. A motion was made by Jimmy Snodgrass and seconded by JC Bolling to approve the plan as presented. The motion carried.</p> <p>A motion was made by Ron Passmore and was seconded by JC Bolling to approve the Stroke Plan as presented. The motion carried.</p> <p>A motion was made by Maxie Skeen and seconded by Jimmy Snodgrass to approve the Trauma-Triage Plan as presented. The motion carried.</p> <p>Filling a staff vacancy was discussed. Ron Passmore asked if this was an opportunity to expand satellite offices to other areas and noted that he would make office space available at his facility. JC Bolling asked if the Council had anyone qualified to fill the position. He noted that the Council should capitalize on current staff resources. A motion was made by Bolling and seconded by Snodgrass to promote the Council's currently qualified PT person to FT to fill the vacancy. The motion carried.</p> <p>Steve Wallace asked to schedule a date for the RSAF reviews. Discussion was held. The date of RSAF reviews will be April 12, 2016.</p>	
<p>Public Comment:</p>	<p>There was no public comment.</p>	
<p>Next Meeting Dates and Adjournment:</p>	<p>The next meeting will be held on June 16, 2016, at the Council office beginning at 6:30 p.m.</p>	

	There being no further business, the meeting was adjourned at 8:21 p.m.	
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Respectfully submitted by:

Gregory L. Woods
Gregory Woods

4/29/2016
Date

Approved: 6/30/2016