

*Southwest Virginia EMS Council, Inc.*  
**Southwest Virginia CISM Team**  
**Southwest Virginia EMS Council, Bristol, VA**  
**March 26, 2015**  
**6:30 p.m.**

**Members Present:**

Deborah Clarkston  
 Bobby Dunn  
 Bill Garrison  
 Charlie Smith  
 Greg Woods

**Others Present:**

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
<b>Call to Order</b>	Clinical Coordinator Charlie Smith called the meeting to order at 6:40 p.m. Welcome and introductions were made for those who called into the meeting.	
<b>Approval of draft minutes dated 09/2013</b>	A motion was made by Bill Garrison and seconded by Bobby Dunn to approve the September meeting minutes as presented. The motion carried.	
<b>Reports to the Team:</b> <ul style="list-style-type: none"> <li>• <b>Clinical Coordinator's Report</b></li> <li>• <b>Executive Director's Report</b></li> <li>• <b>OEMS</b></li> <li>• <b>Bill Garrison</b></li> </ul>	<p>The following reports were made to the CISM Team members:</p> <p>CISM Coordinator Charlie Smith reported that the team had two callouts since the last meeting. These happened during the prior quarter. One was a 1-on-1 on 10/17/14. The other was a debriefing Abingdon on 11/22/2014.</p> <p>Executive Director Greg Woods noted that the Council has been Accredited at the EMT-I level. He noted that due to Carol Morrow's illness, the training and concurrent meeting was not held. Training is being rescheduled. Woods updated the team on some discussions with WVEMS regarding some of their team members responding into our region.</p> <p>No information related to CISM has been received.</p> <p>Bill noted that there has been a change in the status of the Pulaski missing child case. He noted that we may be contacted for CISM support as provider in our area responded.</p>	
<b>Unfinished Business</b>	There was no unfinished business.	

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
<p><b>New Business</b></p> <p><b>Operating Guidelines</b></p>	<p>Woods noted the sad news of Becky Hayter’s passing. Becky was a long-standing member of the CISM team. A motion was made by Charlie Smith and seconded by Deb Clarkston to create a CISM scholarship to allow a team member/future member to attend CISM training. An essay describing the applicant’s philosophy of service will be created. The motion carried.</p> <p>Two new applications were received and reviewed. A motion was made by Deb Clarkston and seconded by Bobby Dunn to approve the applications contingent on background checks and completion of minimum training. The motion carried.</p> <p>CISM Training was discussed. Carol Morrow has sent possible dates. June 26-28 was selected. Woods to follow up with Carol.</p> <p>Charlie Smith asked if there is CERT training available. His wife had asked about it. Woods noted that there is training in Russell County, but there are few other options. He will get more information.</p>	<p><b>Woods follow up with Carol.</b></p>
<p><b>Next Meeting</b></p>	<p>The next regularly scheduled meeting will be The 4<sup>th</sup> Thursday in May, which is May 28.</p>	
<p><b>Adjournment</b></p>	<p>The meeting adjourned at 7:41 p.m.</p>	

Gregory Woods

3/31/2015

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Executive Director  
Southwest Virginia Emergency Medical Services Council, Inc.

Approved: September 29, 2015