

Southwest Virginia EMS Council, Inc.  
**Emergency Planning and Preparedness Committee**  
**Southwest Virginia EMS Council**  
**06/28/2017**  
**4:00pm**

<b>Members Present:</b>	<b>Members Absent:</b>	<b>Staff:</b>	<b>Others:</b>
MJ Francisco Robert Peters Teresa Kingsley Varble Tim Addington Tim Estes Michael Whiteaker Delilah Long Kristina Morris		Gary Whiteaker Bryan Kimberlin	

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
<b>Call to Order</b>	Meeting was called to order by Gary Whiteaker at approximately 4:05pm	
<b>Welcome &amp; Introductions</b>	All committee members were introduced and thanked for their participation in the afternoon meeting. Motion by Varble, Second by M. Whiteaker to begin meeting	<b>Gary Whiteaker</b>
<b>Approval of draft minutes dated</b>	The minutes were approved as read.	<b>Motion by Varble, 2<sup>nd</sup> by M. Whiteaker to accept.</b>
<b>Reports:</b>	<p>Agencies reports were presented by members present. There was discussion by Michael Whiteaker c/o the HTR closed drill @ the FD in Bristol scheduled for July 19<sup>th</sup>. Tim Estes reported that WC is planning a post shooter critique for follow-up to their (WC) recent active shooter drill. Additionally, he spoke about the exercise stating that the drill was a success @ the C.B Hale building and assisted with planning for that structure. There was 1 simulated active shooter with multiple victims. Additionally, there will be a workshop in Lebanon On June 29<sup>th</sup> c/o post shooter guides at the Russell County Business Center. M. Whiteaker, after some associated discussion, stated recent changes regarding response. R. Peters stated that there was good organization and communication at the Abingdon drill. It was pointed out that the shots were very real and very thought provoking. Delilah Long, representing VDH districts stated that she had attended a recent seminar c/o the opioid problem in the Commonwealth. MJ Francisco reported that the HCSB had also been working with Major Ashbrook of the WC sheriff's Dept. c/o active shooters. Tim Addington reported that Tim Estes was elected as the VITA-ISP Regional Advisory Council (RAC) member for</p>	<p style="text-align: center;">.</p> <p style="text-align: center;"><b>Committee Members</b></p>

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	region IV. He also discussed the proposed monies back to localities (60%) from phone charges. Tim Estes reported that VDFP was pretty much business as usual (classes-testing), with relation to some administrative promotion/changes. Kristina Morris discussed a new course being piloted by the Medical Reserve Corp called "Until Help Arrives" which will be available in July and relates to how to handle an emergency until professional help arrives.	
<b>Old Business</b>	There was no old business noted.	
<b>New Business</b>	Diversion Plan-Tim Estes suggested that provider be changed to attendant-in-charge. This will be forwarded to Greg Woods for consideration and presentation to the Board of Directors of the SWVA EMS Council, Inc.	
<b>Next Meeting &amp; Work Session</b>	TBA	<b>Next meeting will be emailed out after discussion on best available date.</b>
<b>Adjournment</b>	The meeting adjourned at approximately 4:45pm	<b>Motion by M. Whiteaker and 2<sup>nd</sup> by T. Varble.</b>

Respectfully submitted by:

**Gary Whiteaker, Field Coordinator**

**06/30/2017**

NAME OF SUBMITTER

Date

Approved: