

*Southwest Virginia EMS Council, Inc.*  
**Emergency Planning and Preparedness Committee**  
**Southwest Virginia EMS Council**  
**3/30/2015**  
**3:00pm**

Members Present:	Members Absent:	Staff:	Others:
Sydney Manis Tim Estes Theresa Kingsley Charles Harrington John Counts Beth Young Delilah Long Robert Peters		Gary Whiteaker	{List}

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
<b>Call to Order</b>	Meeting was called to order by Chairwoman Delilah Long at approximately 3:07pm	
<b>Welcome &amp; Introductions</b>	All committee members were introduced and thanked for their participation in the afternoon meeting.	
<b>Approval of draft minutes dated</b>	The minutes were approved as read.	Motion by C.Harrington, 2 <sup>nd</sup> by R.Peters
<b>Reports:</b>	Agencies reports were presented by members present. Charles Harrington reported that the VDEM Management Academy would be at the Wright Building in Marion April 13-15. Additionally, he reported that there is a planning meeting for Smyth County RAM on April 3 <sup>rd</sup> . Sydney Manis reported that they were planning an exercise and that they were working on the upcoming Wise Count RAM. Rob Peters reported that their COOP had been revised and that they had participated in the recent Virginia Tornado drill. Tim Estes reported that they had participated with the snow emergency in Wise County and are working on revised EBOLA Response plans.	.
<b>Old Business</b>	Gary Whiteaker discussed that plans were for the Accredited EMT Enhanced to Intermediate Program to begin on April second and reported that Josh Wilkinson is the Course Director and contact. It was also reported that as on now there are 13 students enrolled for the inaugural class. Additionally, the new Southwest EMS Task Force 17 was discussed by Whiteaker with Tim Estes offering Fire Program support for required training.	<b>Josh Wilkinson is the contact for the Intermediate program and Gary Whiteaker or Bryan Kimberlin are the SWVA EMS 17 contacts.</b>

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<b>New Business</b>	There was no new business noted.	
<b>Next Meeting &amp; Work Session</b>	TBA	<b>Nest meeting will be emailed out after discussion on best available date.</b>
<b>Adjournment</b>	The meeting adjourned at approximately 3:35pm	Motion and Second.

Respectfully submitted by:

Gary Whiteaker, Field Coordinator

3/31/2015

NAME OF SUBMITTER

Date

Approved: May 28, 2015