



Southwest Virginia EMS Council, Inc.
Southwest Va. Regional PI/TPI Committee
SWVEMS Facilities, Bristol, Va.
09/20/2017 3:00PM

Members Present:
Beverly Tester
Jenifer Conerly
J.R. Long
Ray Heim

Staff Present:
Josh Wilkinson
Gary Whiteaker

Others:

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
Call to Order	The meeting, hosted by Field Coordinator Gary Whiteaker called to order at 3:05 p.m.	
Welcome & Introductions	Appropriate introductions Name Announcements over phone.	Gary Whiteaker
Approval of draft minutes	The minutes were approved as distributed. Motion by Ray Heim, second by Jenifer Conerly	Ray Heim, Jenifer Conerly
Unfinished and Old Business	No unfinished business. Floor was open for additions or subtractions to present Trauma/Triage Plan. None were presented. Committee was informed that Trauma/Triage Plan was required by law. In relation to P.I., Josh Wilkinson reported that there is still no participation in reporting from regional EMS agencies. He also reported that a "Super User" at the hospital had access to the call/run sheets and should be able to print most of them if necessary. Josh reported that the last time he had tried the program the system had been down. It is the Council's position that we will look at the use of the VPHIB state system to	Gary, Josh, J.R. Long

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
	better enhance the area's PI and QA abilities. J.R. stated that he didn't understand more agencies not reporting. This will continue to be a focus.	
New Business	Since our last meeting several important members have left the committee. In order to make the committee pertinent and to perform its mission, it is imperative that we have participants that will be able to lend their expertise to our forum. Names suggested were Ben Spivey and Marcy Hopkins. Additionally, committee members present were asked to consider other colleagues that might agree to be part.	Gary Whiteaker Bev Tester Jenifer Conerly Ray Heim J.R. Long
Next Meeting & Work Session	TBA	Josh Wilkinson, Gary Whiteaker
Adjournment	The meeting adjourned at 3:40 pm. Motion by Heim, 2 nd by Conerly	3:40PM.motion by Heim, 2 nd by Conerly

Respectfully Submitted:

Gary Whiteaker and Josh Wilkinson, Field Coordinators

NAME OF SUBMITTER

09/20/2017

DATE

Approved: December 13, 2017