

Southwest Virginia EMS Council, Inc.
Board of Directors Meeting
 SWVEMS Council Office, Bristol, VA
 December 21, 2017 6:37 PM

Members Present:		Staff:	Others:
Carla Gunter		Gregory Woods	Johnny Skeen
Ron Passmore		Bryan Kimberlin	Jennifer Kendrick
Everett Lineberry			
Freda Ayers			
John Bolling			
Ronald Kendrick			
Maxie Skeen			
Steve Wallace			
William Garrison			

Topic/Subject	Discussion	Recommendations, Actions/Follow-up; Responsible Person
Call to Order:	The meeting of the Southwest Virginia EMS Council Board of Directors was called to order at 6:37 p.m. by President JC Bolling. A quorum was present. Introductions were held for the benefit of those calling in.	
Approval of December 21, 2017 - Meeting Agenda	A motion was made by Ron Passmore to approve the agenda. The motion was seconded by Steve Wallace. The motion carried.	
Approval of September 2017- Meeting Minutes:	A motion was made by Steve Wallace and Maxie Skeen to approve the June 2017 meeting minutes as presented. The motion carried.	
Approval of Financial Statements:	There were no questions regarding the financial statement. Ron Passmore suggested that budgeting include an annual Christmas bonus pending Executive Director discretion.	

	<p>Maxie Skeen noted that such bonuses should be discretionary pending fund availability. The Executive Director should develop a policy for this. Steve Wallace made a motion to approve the financial statement. The motion was seconded by Jay Gouge. The motion carried.</p>	
<p>Board Reports and Actions:</p> <p>President and Executive Officers:</p> <p>Executive Director- Gregory Woods</p> <p>Regional Medical Director</p> <p>EMS Advisory Board Rep—Ron Passmore</p> <p>Program Representatives Report—Ron Kendrick</p>	<p>JC expressed appreciation for trust in electing him and extended his thanks to the Board members and staff.</p> <p>Carla Gunter discussed the State Stroke Triage plan which allows for identification of a new stroke assessment. Woods noted that this will be something the Stroke Committee will be tasked to evaluate.</p> <p>Executive Director Greg Woods presented the current activity report related to current work and contract deliverables. Woods discussed regional CE provision and recent notices sent to agencies regarding PI compliance. Ron Passmore noted that many of the PI issues relate to vendor issues in V3 reporting.</p> <p>Dr. Paul Phillips was unable to attend. Woods noted that MDC met on December 14 and continues to work on protocol revisions.</p> <p>Ron Passmore reported on Advisory Board activities. He discussed TCC including changing CPR requirement to have cards at the end of the class and additional options for CPR credentialing.</p> <p>Ron Kendrick noted that there is one agency inactive-Dismal River. He also noted that we have one new agency, Quality Care Logistics</p>	

<p>Medical Reserve Corp—Maxie Skeen</p>	<p>Ambulance Service, which opened in Wythe County. He noted that the old Lotus (IT) system used by the Program Reps has had a facelift. The system is currently in test mode. He also noted that OEMS has extended the Narcan grant until March.</p> <p>Maxie Skeen noted that she was unable to attend the recent meeting but should be able to attend the next meeting.</p>	
<p>New Business</p> <p>Annual Report/Audit</p> <p>COOP</p> <p>Regional Policies</p>	<p>Woods indicated that the audit has not been completed. The annual report uses information from the annual report, so it cannot be completed to date. An extension has been granted by OEMS. Ron Passmore made a motion approving an extension request from OEMS for the Audit/Annual report. Maxie Skeen seconded the motion. The motion carried.</p> <p>Woods noted that there are no recommended changes from staff of the Emergency Planning and Preparedness Committee. A motion was made to accept the COOP as presented with the condition that the President's contact information, which has changed, be updated by Ron Kendrick. The motion was seconded by Delilah McFadden. The motion carried.</p> <p>Woods noted that no changes have occurred since the policies were revised last year. Ron Passmore made a motion to approve the policies on the condition that a policy related to bonuses with previously-discussed provision be added by the Executive Director. add bonus policy and approve document. The</p>	

	<p>motion was seconded by Maxie Skeen. The motion carried.</p>	
<p>Public Comment:</p>	<p>Jennifer Kendrick commented that the reception was nice and that the food was a good choice.</p> <p>Johnny Skeen said he was amazed by how far EMS has advanced in his time and said to not let it slow up.</p> <p>Steve Wallace discussed travel expenses of ALS educators. He noted that those costs might justify looking at additional fleet vehicles. Discussion was held on the possibility of purchase and/or selling the Suburban to purchase more economical replacements. Woods will report back to the board during the next meeting. Fleet Rental was also discussed.</p>	
<p>Next Meeting Dates and Adjournment:</p>	<p>The next meeting will be held on March 15, 2018, at the Council office beginning at 6:30 p.m.</p> <p>There being no further business, a motion was made by Maxie Skeen and seconded by Ron Passmore to adjourn the meeting. The motion carried, and the meeting was adjourned at 7:33pm.</p>	

Respectfully submitted by:



Gregory Woods

01/03/2018

Date

Approved: March 15, 2018