

Southwest Virginia EMS Council, Inc.  
**Board of Directors Meeting**  
 SWVEMS Council Office, Bristol, VA  
 March 15, 2018—6:35 PM

Members Present:		Staff:	Others:
Roger Burke	Dreama Chandler	Gregory Woods	Cody Jackson
Freda Ayers	Ronald Kendrick		
Delilah McFadden	Maxie Skeen		
Tim Estes			
Mike Armstrong			
Everett Lineberry			
Carla Gunter			
Bill Garrison			
Ron Passmore			
Earl Carter			

Topic/Subject	Discussion	Recommendations, Actions/Follow-up; Responsible Person
<b>Call to Order:</b>	The meeting of the Southwest Virginia EMS Council Board of Directors was called to order at 6:35 p.m. by Delilah McFadden, Treasurer. A quorum was present. Introductions were held for the benefit of those calling in.	
<b>Approval of March 15, 2018 - Meeting Agenda</b>	A motion was made by Mike Armstrong and seconded by Ron Passmore to approve the agenda with one correction made by Executive Director Woods regarding quarterly deliverables. The motion carried.	

<p><b>Approval of December 2017- Meeting Minutes:</b></p>	<p>A motion was made by Mike Armstrong and seconded by Roger Burke to approve the December 2017 meeting minutes as presented. The motion carried.</p>	
<p><b>Approval of Financial Statements:</b></p>	<p>Financial statements were reviewed. A motion was made by Ron Passmore and seconded by Mike Armstrong to approve the financial statement as presented. The motion carried.</p>	
<p><b>Board Reports and Actions:</b></p> <p><b>President and Executive Officers:</b></p> <p><b>Executive Director-Gregory Woods</b></p> <p><b>Regional Medical Director</b></p> <p><b>EMS Advisory Board Rep—Ron Passmore</b></p> <p><b>Program Representatives Report—Ron Kendrick</b></p>	<p>JC was not able to attend the meeting. Delilah McFadden and Maxie Skeen had nothing to report.</p> <p>Executive Director Greg Woods presented the current activity report related to current work that had been distributed via email. Woods noted that Q2 deliverables have been completed and payment has been received. Woods noted additional travel related to meetings to discuss new OEMS contracting changes.</p> <p>Dr. Norman Rexrode and Dr. Paul Phillips were unable to attend due to medical staff meetings. Dr. Phillips is available via phone to answer any questions. Woods noted that the primary work of the group is related to patient care protocol revisions.</p> <p>Ron Passmore noted there is nothing new to report. The next meeting will be held in May.</p> <p>Ron Kendrick noted that one major change is that EMS agencies are now able to submit inspection documents and information electronically. Ron is happy to present a training to Field staff on this in order to help us</p>	

<p><b>Medical Reserve Corp—Maxie Skeen</b></p>	<p>assist agencies who may be having issues using the system.</p> <p>Maxie Skeen noted that she was unable to attend the recent meeting but should be able to attend the next meeting.</p>	
<p><b>New Business</b></p> <p><b>Annual Report/Audit</b></p> <p><b>Trauma Triage Plan</b></p> <p><b>Regional Stroke Triage Plan</b></p> <p><b>Regional EMS Plan</b></p>	<p>The Annual report was reviewed by Woods. There are two typographical errors to be corrected. Woods also noted that the financial information will be replaced by current financial information from the audit. A motion was made by Tim Estes and seconded by Mike Armstrong to approve the report with the changes. The motion passed.</p> <p>The Trauma Triage Plan was reviewed by Woods noting recommended changes. A motion was made by Ron Passmore to approve the plan as presented and seconded by Roger Burke. The motion carried.</p> <p>The Stroke Triage plan was discussed. Minor changes relating to hospital names are needed. Also, changes need to be made to ensure that all treatment windows use the current 6-hour window. Stroke Committee Chair Ron Passmore noted that the Stroke Committee has approved the addition of the C-STAT stroke assessment to be performed after a positive finding on the Cincinnati Stroke Scale. A motion was made by Ron Passmore and seconded by Tim Estes to approve the plan as presented. The motion carried.</p> <p>The Regional EMS Plan was reviewed. Woods noted that the SWOT analysis should include changes to OEMS contracting/funding.</p>	

<p><b>Regional MCI Plan</b></p>	<p>Woods noted that the plan has been distributed for public review. There were eight respondents. Most were supportive. Three comments related to expanding collaboration with the Paramedic program rather than evaluating future accreditation plans. Woods noted that the Council's program will have to either move up or down after this last EMT-Intermediate class, so evaluation is necessary. He also noted that there is currently a high level of collaboration between the council and college program. A motion was made by Bill Garrison and seconded by Mike Armstrong to approve the plan with these changes. The motion carried.</p> <p>The MCI Plan was reviewed. Woods outlined several changes recommended by Tim Estes. Woods also noted that the EMS agency listing needs to be updated along with hospital information. A motion was made by Tim Estes and seconded by Mike Armstrong to approve the plan with these changes. Woods noted that he wants to see a major revision for the FY2019 year.</p>	
<p><b>Public Comment:</b></p>	<p>Ron Passmore discussed future changes to the drug box exchange program. Dr. Lindbekc has noted that the DEA is not happy with exchange programs, so he expects that policies will change within the next two years. Agencies will have to decide how to replenish drugs.</p> <p>Delilah McFadden noted that there is a shortage of morphine, so it may impact EMS agencies.</p> <p>Woods thanked Ron Passmore for his service as our EMS Advisory Board Rep. Ron has taken a position with the Office of EMS, so the</p>	

	<p>Council will need to nominate a replacement. Also, we are due a FARC representative. Interested individuals should send an email expressing interest to Greg Woods.</p> <p>Maxie Skeen discussed upcoming events. The EMS awards deadline is May30th. Nominations can be completed online through a short nomination form. The EMS Council will have their EMS picnic at the Washington County Park on June the 23rd (tentative). The EMS Strong 5K Race will be held at the Abingdon Trailhead of the Virginia Creeper Trail on April 27th at 7:30 pm. Woods invited Board members to attend to assist with the event.</p>	
<p><b>Next Meeting Dates and Adjournment:</b></p>	<p>The next meeting will be held on June 21, 2018, at the Council office beginning at 6:30 p.m.</p> <p>There being no further business, a motion was made by Mike Armstrong and seconded by Tim Estes to adjourn the meeting. The motion carried, and the meeting was adjourned at 7:47 pm.</p>	

*Gregory L. Woods*

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Gregory Woods

03/16/2018

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Date

Approved: 06/21/2018