

Southwest Virginia EMS Council, Inc.
Board of Directors Meeting
 SWVEMS Council Office, Bristol, VA
 June 21, 2018—6:30 PM

Members Present:		Staff:	Others:
Michael Armstrong		Gregory Woods	Cody Jackson
Freda Ayers			
Roger Burke			
Tim Estes			
Carla Gunter			
Todd Lagow			
Everett Lineberry			
Delilah McFadden			
Anita Perry			
J.C. Bolling			
Maxie Skeen			

Topic/Subject	Discussion	Recommendations, Actions/Follow-up; Responsible Person
Call to Order:	The meeting of the Southwest Virginia EMS Council Board of Directors was called to order at 6:35 p.m. by Delilah McFadden, Treasurer. A quorum was present. Introductions were held for the benefit of those calling in.	
Approval of June 21, 2018 - Meeting Agenda	A motion was made by Tim Estes and seconded by Roger Burke to approve the agenda as presented. The motion carried.	

<p>Regional Medical Director</p> <p>EMS Advisory Board Rep—Vacant</p> <p>Program Representatives Report—Ron Kendrick</p> <p>Medical Reserve Corp—Maxie Skeen</p>	<p>Woods noted that Dr. Norman Rexrode and Dr. Paul Phillips are usually unable to attend due to medical staff meetings. Woods noted that the Medical Direction Committee met April 26 and made several protocol changes to be discussed later in the meeting.</p> <p>Due to Ron Passmore's employment with OEMS, the council's position on the State EMS Advisory Board is vacant. Nominations will be submitted. Interested Board members should send a brief biography to Woods. Woods attended the May 4 meeting. The next meeting will be held in August.</p> <p>There was no report.</p> <p>Maxie Skeen noted that Kristina will be requesting information from the council and that the next meeting date will be determined.</p>	
<p>Old Business</p> <p style="padding-left: 40px;">Audit</p> <p>New Business</p> <p style="padding-left: 40px;">Regional Protocols</p>	<p>The Audit report and internal control letter from Keen, Proffitt and Company were presented. A motion was made by Tim Estes and seconded by Everett Lineberry to approve the audit as presented. The motion passed.</p> <p>Regional Protocol changes were discussed. Woods noted that the regional medical direction committee is authorized by the organizational by-laws to make such changes due to the expertise required to do so. A motion was made by Maxie Skeen and seconded by Roger Burke to acknowledge receipt of these change by MDC. The motion carried.</p>	

<p>Medication Kit Exchange/Restocking Plan</p> <p>Hospital Diversion Plan</p>	<p>The Medication Kit Exchange/Ambulance Restocking Plan was reviewed. There are only minor changes. A motion was made by Delilah McFadden and seconded by Everett Lineberry to approve the plan as presented.</p> <p>The Hospital Diversion Plan was reviewed. Woods noted that a significant review was conducted last year. Only minor language changes are recommended. A motion was made by Tim Estes and seconded by Todd Lagow to accept the plan as presented. The motion carried.</p>	
<p>Public Comment:</p>	<p>There was no public comment.</p>	
<p>Next Meeting Dates and Adjournment:</p>	<p>The next meeting will be held on September 20, 2018, at the Council office beginning at 6:30 p.m.</p> <p>There being no further business, a motion was made by Mike Armstrong and seconded by Freda Ayers to adjourn the meeting. The motion carried, and the meeting was adjourned at 7:48 pm.</p>	

Gregory L. Woods

Gregory Woods

06/29/2018

Date

Approved: 09/20/2018