Southwest Virginia EMS Council, Inc.
Southwest Virginia CISM Team
Southwest Virginia EMS Council, Bristol, VA
March 27, 2018
6:30 p.m.

Members Present:		Others Present:
Greg Woods		
Charlie Smith		
Deborah Clarkston		
Kandice Woods (via conference)		

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
Call to Order	Charlie Smith called the meeting to order at 6:34 pm.	
Approval of draft minutes dated 12/19/2017	A motion was made by Deborah Clarkston and seconded by Greg Woods to approve the presented meeting minutes. The motion was approved.	
Reports to the Team:		
• **Clinical Coordinator's Report**	Charlie Smith discussed the team's quarterly activities: • There was a debriefing held 3/6 for Lead Mines Rescue related to a child death. • Charlie Smith received a call from someone at Mt. Empire Community College; however, this was outside of our team scope, so he referred them to another organization.	
• **Executive Director's Report**	Woods gave a brief update on Council activities. The Council has submitted an RSAF grant request to provide a CISM class and team update training. Pam Frasier will conduct the training.	
• **OEMS**	Greg Woods shared a report from Karen Owens at the Office of EMS.	
Old Business	There was no old business. Charlie Smith asked about background checks. Woods noted that the council has sent background check requests via email, but he has not checked on the status recently. He will follow up with Josh Wilkinson and have requests sent again. Woods noted that the Council's ID machine is not working, so the Council will try to have new IDs made at the next meeting.	**Wilkinson to check background check status on applicants** **Woods arrange for updated IDs at next meeting.**
New Business	There was no new business.	
Next Meeting	The next regularly scheduled meeting is June 18, 2018. A meeting notice will be distributed prior to the meeting.	
Adjournment	The meeting adjourned at 7:04 pm.	

Gregory Woods   04/03/2018

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Executive Director
Southwest Virginia Emergency Medical Services Council, Inc.

Approved: 09/25/2018