

Southwest Virginia EMS Council, Inc.
Board of Directors Meeting
 SWVEMS Council Office, Bristol, VA
 December 20, 2018—6:30 PM

Members Present:		Staff:	Others:
Delilah McFadden	Cody Jackson	Gregory Woods	
Anita Perry	Tim Anderson		
Todd Lagow	Carla Gunter		
Freda Ayers			
Mike Armstrong			
Delilah McFadden			
John Bolling			
Steve Wallace			
Maxie Skeen			
Roger Burke			
Dr. Sue Cantrell			

Topic/Subject	Discussion	Recommendations, Actions/Follow-up; Responsible Person
Call to Order:	The meeting of the Southwest Virginia EMS Council Board of Directors was called to order at 6:34 p.m. by JC Bolling, President. A quorum was present. Introductions were held for the benefit of those calling in.	
Approval of December 20, 2018 - Meeting Agenda	A motion was made by Tim Anderson and seconded by Cody Jackson to approve the meeting agenda as presented. The motion carried.	
Approval of September 2018- Meeting Minutes:	A motion was made by Mike Armstrong and seconded by Freda Ayers to approve the December 2018 meeting minutes with	

	correction to attendee list. The motion carried with one abstention.	
Approval of Financial Statements:	Financial statements were reviewed. A motion was made by Mike Armstrong and seconded by Roger Burke to approve the statement as presented. The motion carried.	
Board Reports and Actions:		
President and Executive Officers:	JC Bolling, President discussed his appointment to the EMS Advisory Board. He completed orientation in November along with FARC meetings. The FARC meeting was held in Bristol on December 3-4 to review grades and included a tour of the region. There was a motion made by Carla Gunter and seconded by Cody Jackson to move the December 2019 meeting to December 12, 2019 to avoid the holiday. The motion carried.	
Executive Director-Gregory Woods	Executive Director Greg Woods presented the current activity report related to current work that had been distributed via email. Woods noted that first quarter deliverables have been completed and payment has been received.	
Regional Medical Director	Dr. Norman Rexrode and Dr. Paul Phillips were unable to attend due to medical staff meetings. Dr. Phillips is available via phone to answer any questions. No Report was given.	
EMS Advisory Board Report	J.C. Bolling has been appointed as new advisory Board Rep. His report was included in the President's report.	
OEMS Program Representative	No report was given.	

Medical Reserve Corp—Maxie Skeen	No report was given.	
<p>New Business</p> <p>A. SWVA Paramedic Program Report/Bill Akers</p> <p>B. Annual Report/Audit Extension</p> <p>C. Continuity of Operations Plan</p> <p>D. Regional Policy Review</p> <p>E. Ballad Trauma Center Realignment</p>	<p>No report was given.</p> <p>A motion was made by Cody Jackson and seconded by Roger Burke to request an extension from OEMS on the Annual Report/Audit. The motion carried.</p> <p>Woods reviewed the changes to the Continuity of Operations Plan. He noted recommendations for backup internet connectivity. Cody Jackson requested looking into Verizon for mobile hotspots. A motion was made by Mike Armstrong and seconded by Cody Jackson to approve the plan as presented. The motion carried.</p> <p>Woods reviewed policies noting that policies were updated last year and there are no recommended changes. No changes were made from the floor.</p> <p>Woods discussed the Ballad Health trauma center realignment and its impact on trauma-triage planning in the region. Cody Jackson recommended following up with other regions to see if they have encountered</p>	<p>Woods will follow up with Bill regarding a future meeting date.</p> <p>Woods to review options.</p>

<p>F. At-Large Board Positions— Hospital Administrator, Nurse, PD-1, PD-2</p>	<p>similar issues. Woods reviewed regional data provided by OEMS. Jackson asked if the data includes the location for transports. Woods noted that it should encompass all of these. Woods noted that planned Trauma-Triage Plan changes will include ground transport bypass limits of 30 minutes and “capability” decision criteria as well.</p> <p>At-Large Board positions were discussed. The hospital administrator, nurse, and PD-2 representatives were present at the meeting and eligible for reappointment. The PD-1 representative needs to be appointed. Dr. Sue Cantrell noted that Dr. Bryan Watson may be a good candidate. Woods will follow up. A motion was made by Roger Carter and seconded by Carla Gunter to appoint Delilah McFadden at PD-2 representative, Tim Anderson as Hospital Administrator, and Anita Perry as Nurse and to defer the appointment of a PD-1 representative until the next meeting. The floor was opened for other nominations. There were no additional nominations. The motion carried.</p>	
<p>Public Comment:</p>	<p>Carla Gunter acknowledged Maxie Skeen for winning the state award for Outstanding EMS Provider!</p>	
<p>Next Meeting Dates and Adjournment:</p>	<p>There being no further business, the meeting adjourned at 8:35pm.</p>	

Respectfully submitted by:

Gregory L. Woods

Gregory Woods

01/15/2018

Date

Approved: 03/21/2019