

Southwest Virginia EMS Council, Inc.

**Board of Directors Meeting**

SWVEMS Council Office, Bristol, VA

March 21, 2019—6:40 PM

Members Present:		Staff:	Others:
Mike Armstrong		Gregory Woods	
Freda Ayers			
John Bolling			
Roger Burke			
Carla Gunter			
Cody Jackson			
Theresa Kingsley-Varble			
Everett Lineberry (VIA phone)			
Dr. Paul Phillips (Via Phone)			
Maxie Skeen			
Steve Wallace			

Topic/Subject	Discussion	Recommendations, Actions/Follow-up; Responsible Person
<b>Call to Order:</b>	<p>The meeting of the Southwest Virginia EMS Council Board of Directors was called to order at 6:40 p.m. by JC Bolling, President. A quorum was present. Introductions were held for the benefit of those calling in.</p> <p>Bolling recognized Maggie Haynes for a few informational items. Haynes noted that the EMS 5K will be held May 3 at 7:30pm in Abingdon. The EMS Awards submission deadline is May 24, and the awards picnic will be held June 22 beginning at 1:00pm at the Washington County Park in Abingdon.</p>	

<p><b>Approval of March 21, 2019 - Meeting Agenda</b></p>	<p>A motion was made by Mike Armstrong and seconded by Maxie Skeen to approve the meeting agenda as presented. The motion carried.</p>	
<p><b>Approval of December 2018- Meeting Minutes:</b></p>	<p>A motion was made by Mike Armstrong and seconded by Roger Burke to approve the December 2018 meeting minutes. The motion carried</p>	
<p><b>Approval of Financial Statements:</b></p>	<p>Financial statements were reviewed. A motion was made by Mike Armstrong and seconded by Theresa Kingsley to approve the statement as presented. The motion carried.</p>	
<p><b>Board Reports and Actions:</b></p> <p><b>President and Executive Officers:</b></p>	<p>J.C. Bolling provided both the President's and Advisory Board Representative's report. He discussed a meeting he, along with Steve Wallace and Delilah Long and Gregory Woods, attended at the Russell County Board of Supervisors during where Maxie Skeen was presented her Governor's EMS Award and Johnny Skeen was presented a special award as well.</p> <p>-Bolling discussed his service on FARC. Southwest Virginia received the 2<sup>nd</sup> highest amount of funding as a region. He also reviewed funding by type.</p> <p>Bolling gave an overview of state-level happenings involving Central Shenandoah EMS Council. He asked that Board members provide feedback on their thoughts/feeling. Maxie Skeen suggested that Woods get feedback from other regions. The CSEMS MOU in included as an attachment to these</p>	

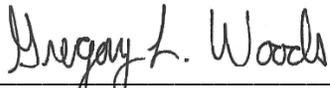
<p><b>Executive Director-Gregory Woods</b></p>	<p>minutes. Cody Jackson noted that it may be premature to express a formal organizational opinion on the matter and noted that our opinion should be that we adamantly desire more information. He also expressed concerns regarding how the structural change could impact funding of other councils and/or how such a change would impact 501(c)(3) status.</p> <p>Bolling discussed the Motorcycle Ride fundraiser. We will work toward another this year. Cody Jackson asked that we look at bringing it into the Grayson/Carroll area. Ad-hoc committee including Maxie Skeen, Theresa Kingsley-Varble, Carla Gunter, Cody Jackson, Mike Armstrong, and Everett Lineberry was appointed by Bolling.</p> <p>Bolling participated in an RSAF webinar on March 1. He has invited OEMS to conduct a grant workshop in our region. Cody Jackson noted that Bill Akers had sent a grant application for review to the council and expressed appreciation for Bolling and Woods for providing helpful comments prior to submission.</p> <p>Bolling asked that the OEMS quarterly report be submitted as an attachment to these minutes.</p> <p>Executive Director Greg Woods presented the current activity report that had been distributed via email. Woods noted that second quarter deliverables were completed</p>	
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<p style="text-align: center;"><b>Regional Medical Director</b></p> <p style="text-align: center;"><b>EMS Advisory Board Report</b></p> <p style="text-align: center;"><b>OEMS Program Representative</b></p> <p style="text-align: center;"><b>Medical Reserve Corp—Maxie Skeen</b></p>	<p>and payment has been received. Third quarter deliverables are on track for completion. Woods noted that the chairs upstairs are in poor shape and requested approval of funding to replace them. Steve Wallace made a motion seconded by Kingsly-Varble to allocate up to \$2,500 for new chairs. The motion carried.</p> <p>Dr. Paul Phillips attended via phone. He noted that at the January state Medical Direction Committee the Scope of Practice was reviewed. Changes will be coming. MDC continues working on new protocol changes.</p> <p>J.C. Bolling's report was included in the President's report.</p> <p>No report was given.</p> <p>No report was given.</p>	
<p><b>New Business</b></p> <p><b>A. Annual report</b></p> <p><b>B. Strategic Plan</b></p>	<p>The draft annual report was presented. A motion was made by Roger Burke and seconded by Steve Wallace to approved the plan as presented. The motion carried.</p> <p>The strategic plan was reviewed. SWOT analysis was reviewed with minor changes. Strategic initiatives were reviewed by Woods with a few recommended changes coming from the Board. A motion was made by Theresa Kingsley-Varble and seconded by</p>	

<p><b>C. Trauma Triage Plan</b></p> <p><b>D. MCI Plan</b></p> <p><b>E. Stroke Plan</b></p> <p><b>F. RSI Protocol</b></p>	<p>Cody Jackson to approve the plan with noted changes. The motion carried.</p> <p>Woods reviewed the recommended changes regarding the trauma triage plan from MDC and the Trauma/PI Committee. Jackson recommended a minor wording change to the algorithm and narrative to include stabilization as a consideration for bypass decisions. Kingsley-Varble made a motion to approve the plan with noted changes. Steve Wallace seconded the motion. The motion carried.</p> <p>The MCI Plan and Stroke Plan were reviewed. No changes were recommended. A motion was made by Steve Wallace and seconded by Maxie Skeen to accept both plans with no changes. The motion carried.</p> <p>Woods noted that the regional MDC is reviewing and will recommend a regional RSI protocol. This will require local OMD oversight, including advanced airway training requirements and OMD sign-off. Maxie Skeen made a motion that the Board acknowledge receipt of the protocol. The motion was seconded by Mike Armstrong. The motion carried.</p>	
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<p><b>G. Other</b></p>	<p>President Bolling noted that our current by-laws do not provide guidance on committee representation and appointment. A by-laws committee was appointed with Delilah McFadden as Chair. Bolling asked that Board members email the Executive Director expressing interest in serving on our various committees and to indicate willingness to serve as Chair.</p> <p>The RSAF review meeting will be held April 4 beginning at 6:00pm.</p>	
<p><b>Public Comment:</b></p>	<p>There was no public comment.</p>	
<p><b>Next Meeting Dates and Adjournment:</b></p>	<p>There being no further business, the meeting adjourned at 9:02 pm. The next meeting will be June 20, 2019.</p>	

Respectfully submitted by:



\_\_\_\_\_  
Gregory Woods

June 27, 2019

Approved: \_\_\_\_\_

03/29/2019

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Date